



Employee Information

Everyone has the right to live their life safe from harm. The Adult Support and Protection (Scotland) Act 2007 is there to protect adults who are unable to protect themselves, their property or rights.

#### When is an adult at risk?

The law defines adults at risk as individuals aged 16 years or over who:

 are unable to safeguard their rights, well-being, property or other interests; and

- are at risk of harm; and
- are affected by disability, mental disorder, illness or physical or mental infirmity.

## What is harm?

Harm can be caused by another person's conduct or by the adult themselves.

The Act covers all types of harm including:

- neglect
- financial
- physical
- psychological/emotional

- sexual
- self-harm

(the above list is not exhaustive)

## What is my role?

Every employee has a duty to report concerns about an adult at risk of harm to their line manager even where the adult has asked you not to.

## What should I do?

You should never ignore any suspicion that an adult is being harmed. You should:

listen to what is said

- observe what is happening
- write down exactly what you see and hear
- tell the adult at risk what you will do next
- report exactly what you have seen and heard to your line manager

#### What will happen next?

Your line manager may decide to make a referral to Social Work Resources. If so, a Social Worker will investigate the adult's circumstances and provide support if required. For further advice or information contact Social Work Resources on

0303 123 1008

Immediate danger contact the Police on

999

Police non-emergency

101

If someone needs medical help contact the person's GP or NHS 24 on

0845 242424

# If you see something which gives you cause for concern

 act promptly and immediately report to your line manager

Reporting your concerns or suspicions may be the first step in ensuring an adult is protected from harm.

If you need this information in another language or format, please contact us to discuss how we can best meet your needs.

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www.southlanarkshire.gov.uk www.adultprotectionsouth lanarkshire.org.uk

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